



## 1 Going in to the library

The people who work in the library are called library assistants. I can ask any of them to help me.



## 2 Using the library

The library is a safe place where people can talk quietly or read books. I can use the library to get information on my favourite topics, use the computers or join in with children's activities. Sometimes the library might be noisy. If it is I can talk to a library assistant.



## 3 Joining the library

I am under 16 so I need to have my parent/carer fill out and sign a form for me to join the library.



## 4 Getting a library card

I will get a card for borrowing books. I should keep it safe and bring it with me to the library. It is free to join the library.



## 5 Borrowing books

In the library there will be boxes and shelves of books. I can borrow up to nine books and I can keep them for up to three weeks.



## 6 Taking books home

A library assistant can issue my books or I can do it myself at a machine called a self service kiosk.

