Libraries NI

DECLARATION OF INTERESTS
BY
BOARD MEMBERS

2013/14
Libraries NI
Declaration of Interests by Board Members

Notes of Guidance

Register of Interests
"The Chairman and other Board Members should declare any personal or business interests which may conflict with their responsibilities as Board Members" (Libraries NI Code of Practice for Board Members). Thus good practice requires that a formal Register of Interests should be established.

Any interest, financial or otherwise, which, if publicly known, could be perceived as being likely to interfere with the exercise of a member's independent judgement, should be disclosed. Any Board Member who has a material interest, either directly or through a partner, spouse or close relative (e.g. personal partner, parents, children, brothers, sisters and personal partners of any of these), in matters likely to be considered by the Board should declare that interest. Such declarations should describe the interest clearly and state whether it carries either direct or indirect pecuniary interests.

Relevant interests in this context are as follows:

- Directorships, including non-executive directorships of public or private companies likely or possibly seeking to do business with the Authority or with any of its associated or related operations.

- Employment by public or private companies likely or possibly seeking to do business with the Authority or with any of its associated or related operations.

- Significant shareholdings in public or private companies or ownership or part-ownership of or employment by business or consultancies likely or possibly seeking to do business with the Authority or with any of its associated or related operations. (Note: Significant shareholdings may be considered to be 5% or more of the issued capital).

- Remunerated or honorary positions and other connections with any Library or educational institution (including universities, Further Education Colleges and/or schools) which may give rise to a perceived conflict of interest.

- Public appointments (paid or unpaid) or election to office which may give rise to a conflict of interest.

- Membership of clubs or other organisations which may give rise to pecuniary or non-pecuniary interests.

The Register will be maintained by the Chief Executive who will ask members to update their returns annually. It will be open to inspection at Libraries NI Headquarters by appointment.

Conduct of Meetings
Any Board Member who has a clear interest in a matter under consideration by the Board should declare that interest at any meeting where the matter is to be discussed, whether or not that interest is already in the Register. The Member concerned should withdraw from the meeting during the relevant discussion or decision.

Membership of Committees
Board members should not accept positions on any Libraries NI Committees or working groups where there is a likelihood that a conflict of interest will arise. Should such a situation unwittingly occur, then the arrangements for the conduct of the meeting, set out above, should apply.
<table>
<thead>
<tr>
<th>Full Name with Title:</th>
<th>Mr Nigel Macartney</th>
</tr>
</thead>
<tbody>
<tr>
<td>Date of Appointment to Board:</td>
<td>11/10/09</td>
</tr>
<tr>
<td>Principal Occupation:</td>
<td>Retired</td>
</tr>
</tbody>
</table>

Declared Interests (including those of a partner, spouse or close relative) which may give rise to a conflict of interest:

**Directorships (including non-executive)**

**NONE**

**Employment by public/private company**

**NONE**

**Significant shareholdings (i.e. 5% or more) in public/private company**

**NONE**
Ownership/Part-ownership of business or consultancies

NONE

Employment by consultancies

NONE

Positions/connections with any libraries or educational institutions (including universities, further education colleges and/or schools)

DIRECTOR OF INFORMATION SERVICES
UNIV. OF ULSTER (1999-2008)

DIRECTOR OF RESEARCH & DEVELOPMENT
BRITISH LIBRARY (1995-1999)

Public appointments or elected office

NONE

Membership of clubs or other organisations

MOYLE TWINNING ASSOCIATION - TREASURER

MEMBER OF CHARTERED INSTITUTE OF LIBRARY & INFORMATION PROFESSIONALS
Other positions/connections, including those with voluntary bodies

Non

I confirm that I have read, understood and complied with Libraries NI's notes of guidance relating to its Declaration of Interests. The interests declared above include both direct and indirect interests (i.e. those of a partner, spouse or close relative) and any specific financial interests are shown.

Signed:

Date: 14/10/12

After completion, please return the form to The Chief Executive, Libraries NI.