Quarterly Report on the Screening of Policies in Accordance with Section 75 of the Northern Ireland Act 1998

January – March 2015

<table>
<thead>
<tr>
<th>Policy</th>
<th>New / Revised Policy</th>
<th>Policy Aim</th>
<th>Brief Description</th>
<th>Screening Outcome</th>
</tr>
</thead>
<tbody>
<tr>
<td>Media Handling Policy</td>
<td>Revised</td>
<td>To ensure a consistent approach to working with the media to achieve the objectives of Libraries NI.</td>
<td>The policy states Libraries NI’s intention to proactively promote services and an understanding of its works through the media. It establishes a code of conduct for staff and Board member interaction with the media.</td>
<td>Screened out for EQIA without mitigation</td>
</tr>
<tr>
<td>Digitisation Policy</td>
<td>New</td>
<td>To preserve, improve access and widen participation through the digitisation of appropriate resources held by Libraries NI.</td>
<td>The policy sets out Libraries NI’s approach to digitisation and establishes criteria to be taken into account when selecting materials for digitisation from its collections.</td>
<td>Screened out for EQIA without mitigation</td>
</tr>
</tbody>
</table>

The screening documentation can be viewed in the *Equality* section of our website: [https://www.librariesni.org.uk/AboutUs/OurOrg/Pages/Quarterly-Screening-Reports.aspx](https://www.librariesni.org.uk/AboutUs/OurOrg/Pages/Quarterly-Screening-Reports.aspx)

The policies can be viewed in the *Policies and Procedures* section of our website: [https://www.librariesni.org.uk/AboutUs/OurOrg/Pages/Policies-and-Procedures.aspx](https://www.librariesni.org.uk/AboutUs/OurOrg/Pages/Policies-and-Procedures.aspx)

If you require further information please contact:

**Lynda Given**
Records Management Officer
Libraries NI
Ballymena Regional Admin Centre
25-31 Demesne Avenue, Ballymena BT43 7BG
t: 028 2566 4125 | e: lynda.given@librariesni.org.uk | w: www.librariesni.org.uk