Strategic Review Stage Two
Annual Progress Report
October 2012
1. Introduction

1.1 In October 2011 the Board made decisions about the future of the ten libraries considered for closure in the consultation process and the clustering of services in Armagh City. An action plan for implementing these decisions was drawn up.

1.2 The decisions fell into four categories:

1.2.1 In three locations (Greystone, Kells and Connor and Richhill) the decision was to retain the library and to work with the local library action groups to increase the level of use, or, in the case of Greystone, to limit the level and rate of decline and to review the situation in October 2013.

1.2.2 In three locations (Gilford, Moneymore, Moy) the decision was to close the library and to work with local partners and the community to identify the best ways in which to deliver library services to that community.

1.2.3 In Armagh the Board determined that the principle of clustering services, so as to consolidate provision in a single viable location, should be adopted.

1.2.4 There were four locations (Carnlough, Draperstown, Fintona and Killyleagh) where there were problems with the library buildings and proposals had been submitted either for alternative premises or for improvements to the current building. These plans were at different stages of development. In these cases the Board’s decision was that progress should be reviewed in October 2012 and if substantive progress had not been made, those libraries would close.

1.3 This report provides detailed information about each of these four libraries so that the Board can be satisfied as to whether substantive progress has been made. It also provides an update on all of the libraries in the action plan.

2. Carnlough Library

2.1 The Board’s Decision

2.1.1 The Board considered three options and adopted option 3 i.e. retain the library subject to confirmation from the landlord (Larne Borough Council) of swift and decisive action within a specified timescale to carry out the necessary improvements to the building, as a minimum to meet legal requirements, including disabled access.

2.1.2 This was because of:
- the rural isolation of Carnlough;
- the commitment received from Larne Borough Council that action had been taken to seek to extend and improve the building;
- the commitment shown by the community to bringing about improvements to the library through the priority given to it in the Village Plan; and
- the commitment given by the community to work in partnership with Libraries NI to ensure sustainability.
2.1.3 The Board determined that targets for usage would be established, in consultation with the local community, to ensure sustainability and that progress in relation to these targets would be reviewed in October 2012, at which stage the library would close, if substantive progress had not been made in addressing deficiencies in the building and/or the targets for usage had not been met.

2.2 The Building
2.2.1 Larne Borough Council has worked with Libraries NI to develop a scheme to modernise and enlarge the building. It is proposed to introduce a mezzanine floor to the existing building and convert the adjoining "clock tower" to library accommodation increasing the available floor area from 107 m² to 232 m². In addition, the proposals will seek to address deficiencies in the existing building relating to disabled access, staff accommodation and energy efficiency.

2.2.2 Funding has not yet been found to enable this project to be implemented. A bid to the Rural Development Programme proved unsuccessful and the Council has submitted an application to the Causeway Coast and Glens Heritage Trust. The outcome of this will be known early in 2013.

2.3 Levels of Use
2.3.1 Statistics for all libraries in this report appear at Appendix One. Carnlough has experienced a very healthy increase in issues in 2011/12 (71% increase on the previous year) and this higher level of use has been sustained in 2012/13. Although PAT use has decreased, this is in line with the experience of many other libraries. Wi-Fi is now widely available in Carnlough which has affected PAT use.

2.3.2 Meetings are held quarterly with the 4 Carnlough representatives. Core activities continue to be delivered. In addition:
- a creative writing group, led by a member of the Adult Reading Group started in July;
- a special story time was held to tie in with the Community Festival week in July; and
- the Library held IT and Biscuits sessions on Tuesday 18th September.

2.4 Recommendation
2.4.1 It is recommended that Carnlough Library should remain open, that Libraries NI should continue to support the Council in its attempts to access funding, that levels of use should be monitored and that the situation in respect of the building and levels of use should be reviewed in October 2013.

3. Draperstown
3.1 The Board's Decision
3.1.1 The Board considered three options and adopted option 3 i.e. retain the library pending further discussions with Workspace to assess the viability of their proposals regarding a partnership approach to provision, based in The Plantation Centre.
3.1.2 This was agreed given the track record of Workspace in developing successful community facilities and the already well-developed plans for integrated community provision in The Plantation Centre to provide a range of services, including adult learning facilities linked to the neighbouring High School.

3.1.3 The Board determined that realistic targets for usage would be established in consultation with the local community, to ensure the sustainability of Draperstown Library while the plans being developed by Workspace were assessed and that progress in relation to the targets would be reviewed in October 2012, at which stage, also it would be expected that substantive progress would have been made by Workspace in developing cost-effective alternative proposals. If, at October 2012, targets for library use had not been achieved and/or the Workspace plans were determined not to be viable, the library would close.

3.2 The Building

3.2.1 Very substantial progress has been made in terms of alternative premises since the Board’s decision. Workspace have worked closely with Libraries NI to develop proposals for an alternative library space in the former Plantation Centre, as part of a community facility including a youth centre and adult learning centre. The new library would be approximately twice the size of the current library with ample space for stock and computers for children and adults, circulation space, staff facilities and a wheelchair accessible public toilet. The design allows the library, which is Phase One of the planned redevelopment of the centre, to operate discretely from other parts of the building, as well as benefiting from being part of the overall facility. Workspace have planning permission and funding in place for the library. The centre is well located within Draperstown, adjacent to the post primary school.

3.2.2 The viability of the proposal has been tested through the submission of a business case to DCAL which has been approved. This business case will be considered by the Business Support Committee later in October.

3.2.3 Workspace are availing of Rural Development funding which has to be spent in the 2012/13 financial year. As a consequence they have moved ahead with the project ‘at risk’, have appointed an architectural team and, in consultation with Libraries NI, have produced a scheme design package. This has been tendered to contractors (August 2012) and Workspace are currently evaluating bids.

3.2.4 If the Board accepts the recommendation below, and approves the business case at its meeting in November, the construction works would be complete by mid March 2013 and, following a short fit out phase, the facility could be operational by mid April 2013.

3.3 Levels of Use

3.3.1 Statistics for all libraries in this report appear at Appendix One. Draperstown’s issues increased by 16% in 2011/12 with a further increase in 2012/13. PAT use increased initially but has subsequently decreased.
3.3.2 Three meetings have taken place with the local community with varying levels of attendance and the library has organised a number of events for different age groups. At the meetings the group were interested in Heritage/Ancestry events, Health in Mind events and starting a Friday Club. Subsequently, two Ancestry training sessions were held in the library in March 2012 with ten people attending and in June 2012 a successful workshop took place with fourteen people attending entitled ‘Dig down and discover your Ancestors’. In May 2012 a Health in Mind event ‘Mood Matters’ was less well attended with two people. The Friday Club did not attract many people so it was agreed that an Adult Reading Group would be more successful – the group met for the first time in September 2012.

3.3.3 The action group was keen on ways to advertise events in the library and have placed notices in the Parish bulletin and in local shops and doctors’ surgeries. A Facebook and Twitter page was set up for Draperstown Library in August 2012.

3.3.4 Core activities are provided in the branch. Additional events include ‘Check it Out Benefits Roadshow’ in March 2012, Digital Switchover event held in August 2012 and a Macmillan Coffee Morning held on Friday 28 September 2012.

3.4 Recommendation
3.4.1 It is recommended that Draperstown Library should remain open in the current premises until the alternative premises provided by Workspace are ready for occupation and that levels of use should be reviewed after 12 months.

4. Fintona

4.1 The Board’s Decision
4.1.1 The Board considered three options and adopted option 3 i.e. retain the library in the interim and continue to work in partnership with the Fintona Library Campaign Group to assess the viability of their proposals for an alternative approach to library provision in the village.

4.1.2 This was agreed in order to provide sufficient time for the Campaign Group to develop further their proposals and for an assessment to be carried out as to whether the proposed solution is achievable.

4.1.3 The Board determined that realistic targets for usage would be established, in consultation with the local community, to ensure the sustainability of Fintona Library while the plans being prepared by the Campaign Group were developed and assessed. It was further agreed that a substantive proposal must be produced by the Group by March 2012, identifying a suitable building with funding stream in place. Progress in relation to the established usage targets would be reviewed in October 2012 and if they were not achieved and/or the Campaign Group’s plans were determined not to be viable, the library would be closed.
4.2 **The Building**

4.2.1 Fintona Forum submitted a progress report in March 2012 and requested an extension until September 2012 which the Board granted. Fintona Forum has submitted a progress report which indicates that they are negotiating the acquisition of a specific building and that they intend to bid for funding to develop it as a shared community service facility, the SPACE project. Whilst significant progress has been made, they have not, as yet, secured the building or funding and have not demonstrated its suitability for use as a library. The current library building would require significant investment to bring it into a serviceable condition.

4.3 **Levels of Use**

4.3.1 Statistics for all libraries in this report appear at Appendix One. Issues increased in Fintona in 2011/12 and again in the early part of 2012/13. In June the opening hours reduced from 23 hours per week to 18; it is too soon to assess the impact of this properly. PAT use has fallen considerably.

4.3.2 The library support group in Fintona constituted itself as FLEAT (Fintona Library Educational and Training Association) and has met several times with Libraries NI. They have ensured promotion of the library through schools and churches, have distributed leaflets and suggested a number of events.

4.3.3 The library has continued to provide core activities and to work closely with schools.

4.4 **Recommendation**

4.4.1 It is recommended that, in the absence of a substantive proposal from Fintona Forum, a detailed review of all options for library provision in Fintona be undertaken and this options appraisal should be used as a basis for discussion with all relevant stakeholders.

5. **Killyleagh**

5.1 **The Board's Decision**

5.1.1 The Board considered three options and adopted option 3 i.e. retain the library on its current site in the interim, pending appraisal of the plans and costs for an alternative location and the proposals received from the Friends of the Library, Killyleagh (FOLK).

5.1.2 This was agreed in order to provide sufficient time for FOLK to develop further its proposals and for an assessment to be carried out as to whether the proposed solution was achievable, as well as to enable further discussions with the owner of the proposed alternative site.

5.1.3 The Board determined that realistic targets for usage would be established, in consultation with the Action Group to ensure the sustainability of Killyleagh Library while the plans being prepared by FOLK were developed and assessed. It was further agreed that a substantive proposal must be produced by FOLK by March 2012, with guarantees in relation to adequate funding in place to implement the agreed plans. Furthermore, if progress in relation to usage targets were not achieved by October 2012 and/or the FOLK plans were determined not to be viable, the library would be closed.
5.2 The Building
5.2.1 The proposal received from FOLK was progressed but it has not proved possible to arrive at an affordable solution.

5.2.2 In the meantime an alternative proposal has been put forward by Kilyleagh Development Association to include library accommodation within a proposed redevelopment of the former British Legion building (Catherine Street) which they own and are looking to develop as a community facility. Preliminary talks have suggested this proposal could benefit Libraries NI and provide an affordable and viable alternative to the current premises. However, there is considerable work to be done to make this project a reality and it is anticipated that the property would not be ready for occupation until March/April 2014.

5.2.3 In parallel with this, some minor cosmetic maintenance has taken place in the existing library. Pressure is, however, mounting from the existing owners (SERC) to establish a formal lease and rent and Libraries NI is continuing to take legal advice as to how best to protect our interest. It is likely this legal process will be protracted.

5.3 Levels of Use
5.3.1 Statistics for all libraries in this report appear at Appendix One. Issues increased in 2011/12 and PAT use decreased. In June 2012 the opening hours were reduced from 21 hours to 18. However, Kilyleagh is as busy as or busier than the majority of libraries considered in this report.

5.3.2 Libraries NI and Friends of the Library Kilyleagh (FOLK) are working in partnership to increase participation and usage in Kilyleagh Library.

5.3.3 Libraries NI and FOLK have met 8 times since October 2011, an action plan template has been agreed and a quarterly events template completed and circulated.

5.3.4 Core activities and events have been planned through to the end of December 2012 and a brochure is being circulated.

5.4 Recommendation
5.4.1 It is recommended that Kilyleagh Library should remain open to allow Kilyleagh Development Association to take forward its proposals, that levels of use should be monitored and that the situation regarding progress with the alternative premises and levels of use should be reviewed in October 2013.

6. Greystone Library

6.1 The Board’s Decision
6.1.1 The Board considered two options and adopted option 2 i.e. retain the library subject to review in October 2013 and reduce the opening hours to 30 hours per week with the engagement of users of the library as to the most appropriate pattern to meet local needs.
6.1.2 This was agreed on the basis that:
- usage had not declined to the extent expected with the opening of the new library in Antrim;
- there was strong cross community support for the library and it is seen as a shared space; and
- there was strong support from local schools who make good use of the library.

6.1.3 The Board determined that in conjunction with the Library Action Group, targets on usage were to be established to monitor sustainability in the long term.

6.2 Levels of Use
6.2.1 Statistics for all libraries in this report appear at Appendix One. Use of Greystone Library in terms of issues and PAT use has declined significantly.

6.2.2 There are quarterly meetings with one representative from the Greystone Library Action Group. Core activities are ongoing. In addition:
- a new junior reading group has been established;
- the Health in Mind ‘lightbox’ scheme taking place in library; and
- a community led coffee morning is being organised once a quarter to encourage new members.

6.3 Recommendation
6.3.1 It is recommended that the levels of use in Greystone and the Board’s reaction to this should be brought to the attention of all stakeholders including the local community.

7. Kells and Connor

7.1 The Board's Decision
7.1.1 The Board considered two options and adopted option 2 i.e. retain the library subject to review in October 2013.

7.1.2 This was agreed on the basis that:
- there had been an increase in usage since commencement of consultation and usage continued to improve;
- there was strong community support for the library; and
- the building was in good condition.

7.1.3 The Board determined that in conjunction with the Library Action Group, targets on usage were to be established to monitor sustainability in the long term.

7.2 Levels of Use
7.2.1 Statistics for all libraries in this report appear at Appendix One. Issues rose by 5% in 2011/12 but have decreased in 2012/13 and give cause for concern.
7.2.2 Meetings are held quarterly with two Kells and Connor representatives. Core activities continue to be delivered. In addition:
- the Community Association organized a leaflet drop in April 2012;
- a digital promotion afternoon was held on 30th August;
- the library held IT and Biscuits sessions on Tuesday 18th September;
- the exterior of the library is currently being painted; and
- the Branch Library Manager is investigating the possibility of window boxes supplied through the Community Association.

7.3 Recommendation
7.3.1 It is recommended that the levels of use in Kells and Connor and the Board’s reaction to this should be brought to the attention of all stakeholders including the local community.

8. Richhill

8.1 The Board’s Decision
8.1.1 The Board considered two options and adopted option 2 i.e. retain the library subject to review in October 2013 on the basis that the building was relatively new and was adequate to deliver the vision for a small rural library.

8.1.2 The Board determined that targets were to be established in conjunction with the Library Action Group, to ensure that usage continues to improve and that the library is sustainable in the long term with a review undertaken in October 2013.

8.2 Level of Use
8.2.1 Whilst Richhill remains one of the busiest of the Stage Two libraries the downward trend in issues is a concern. In recent months the reduction in opening hours from 28.5 to 18 has been a contributory factor.

8.2.2 Following the recent appointment of a new Branch Library Manager the core activities are up and running and additional events have been organised:
- a volunteer is going through Access NI checks to assist with foreign language story time; and
- a leaflet has been produced and will be distributed locally with assistance with the local community group.

8.3 Recommendation
8.3.1 It is recommended that the levels of use in Richhill and the Board’s reaction to this should be brought to the attention of all stakeholders including the local community.

9. Armagh

9.1 The Board’s Decision
9.1.1 The Board considered three options and agreed to the principle that services should be clustered to consolidate provision in a single viable location in Armagh and that discussions should take place with Armagh City and District Council and with the SELB regarding a possible location. The Board also agreed that any other potential options should be explored with progress on finding a suitable site reviewed in March 2012.
9.1.2 This was agreed on the basis that:
- it would provide enhanced access to services;
- it was appropriate for heritage provision to remain in Armagh because of the historic nature of the city and the opportunity to contribute its cultural and heritage tourism offer and to work in partnership with other heritage institutions in the city; and
- it would offer the most cost effective option.

9.2 Implementation of the Decision
9.2.1 The Board has given approval for Libraries NI to enter into formal dialogue with Armagh City Council about their proposal to locate a public library facility on the site currently occupied by St Patrick’s Trian Centre. This offers the potential to locate Armagh City Library and the Irish and Local Studies Library on the same site.

10. Gilford

10.1 The Board’s Decision
10.1.1 The Board considered three options and adopted option 3 i.e. to work in partnership with Banbridge District Council and the Community Development Group to develop and implement an innovative approach to the provision of library services that meets local needs, using the facilities will be available in the new Community Centre, and close the current library building with effect from March 2012.

10.2 Implementation of the Decision
10.2.1 Gilford Library closed on 21 April 2012 and alternative provision has been made in the new Gilford Community Centre, a council facility. A mobile library calls regularly, although levels of use are relatively low, and within the building there is a small book collection, newspapers and IT provision.

10.2.2 Following a meeting with the local councillors and Centre staff several changes were made:
- poster on the front gates of old building advertising services;
- changed days and times of events – last rhythm and rhyme time had 8 attending;
- mobile location moved to top of car park on Friday mornings;
- area manager meets regularly with centre manager;
- a flyer is being produced to distribute locally giving all the services;
- comments forms available in centre; and
- events planned include ancestry event and health and mind event to tie in with events in centre.

11. Moneymore

11.1 The Board’s Decision
11.1.1 The Board considered two options and adopted option 2 i.e. to close the library.
11.2 Implementation of the Decision
11.2.1 The library closed on 31 October 2011. Weekly mobile provision has been put in place but use is low with an average of 37 customer visits and 80 issues per month. The staff in Cookstown Library are aware that some users from Moneymore are now using Cookstown as their home branch. It has been suggested that a children’s reading group should be established and staff from Cookstown are looking for a suitable venue, time and a volunteer parent.

12. Moy

12.1 The Board’s Decision
12.1.1 The Board considered two options and adopted option 2 i.e. to close the library.

12.2 Implementing the Decision
12.2.1 Moy Library closed on 31 March 2012. Staff relocated to Dungannon and Coalisland Libraries. Fortnightly mobile provision has been put in place. It was determined that no further outreach activities would take place in Moy at this stage as so many users are now using Dungannon Library. However, discussions will take place with the Council once it has considered its presence in Moy further.
## Statistics

The statistics reported below are provisional and have been produced for operational purposes only.

It is important to note that all participant numbers refer to instances of participation rather than individual people.

### Usage 2010/11 and 2011/12 (April to March)

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<tr>
<td>Carnlough Library</td>
<td>10,248</td>
<td>17,598</td>
<td>71.72%</td>
<td>12,878</td>
<td>22,133</td>
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<td>Draperstown Library</td>
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<td>14,722</td>
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<td>Fintona Library</td>
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<td>9,972</td>
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<td>Greystone Library</td>
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<td>18,225</td>
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<td>Kells &amp; Connor Library</td>
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<td>9,689</td>
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<td>12,925</td>
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<td>Killyleagh Library</td>
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<td>Richhill Library</td>
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<td>16,309</td>
<td>-1.21%</td>
<td>22,940</td>
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### Usage 2011/12 and 2012/13 (April to September)

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<tr>
<td>Carnlough Library</td>
<td>7,756</td>
<td>7,457</td>
<td>-3.86%</td>
<td>1,674</td>
<td>2,311</td>
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<td>Draperstown Library</td>
<td>7,641</td>
<td>8,148</td>
<td>6.64%</td>
<td>2,136</td>
<td>2,069</td>
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<td>Fintona Library</td>
<td>5,168</td>
<td>5,447</td>
<td>5.40%</td>
<td>2,081</td>
<td>1,964</td>
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<td>Greystone Library</td>
<td>9,822</td>
<td>7,676</td>
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<td>Kells &amp; Connor Library</td>
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<td>4,331</td>
<td>-17.33%</td>
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<td>Killyleagh Library</td>
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<td>7,527</td>
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<td>Richhill Library</td>
<td>8,314</td>
<td>7,755</td>
<td>-6.72%</td>
<td>3,602</td>
<td>3,338</td>
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### Appendix One

Statistics

The statistics reported below are provisional and have been produced for operational purposes only. It is important to note that all participant numbers refer to instances of participation rather than individual people.
Usage October 2011 to September 2012 compared with a target based on 2010/11 figures adjusted pro-rata for reductions in opening hours

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<td>Carnlough</td>
<td>10,249</td>
<td>17,299</td>
<td>69%</td>
<td>1,961</td>
<td>1,473</td>
<td>-25%</td>
<td>10,800</td>
<td>16,250</td>
<td>50.46%</td>
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<td>Draperstown</td>
<td>12,653</td>
<td>15,229</td>
<td>20%</td>
<td>2,254</td>
<td>1,893</td>
<td>-16%</td>
<td>18,700</td>
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<td>8,781</td>
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<td>2,255</td>
<td>1,916</td>
<td>-15%</td>
<td>16,300</td>
<td>19,075</td>
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<td>Fintona</td>
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<td>10,251</td>
<td>15%</td>
<td>3,425</td>
<td>2,451</td>
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<td>9,750</td>
<td>11,700</td>
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<td>Greystone</td>
<td>18,704</td>
<td>16,079</td>
<td>-14%</td>
<td>6,889</td>
<td>5,544</td>
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<td>47,450</td>
<td>51,200</td>
<td>7.90%</td>
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<td>Killyleagh</td>
<td>13,589</td>
<td>16,224</td>
<td>19%</td>
<td>2,897</td>
<td>2,257</td>
<td>-22%</td>
<td>18,750</td>
<td>30,950</td>
<td>65.07%</td>
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<td>Richhill</td>
<td>15,837</td>
<td>15,750</td>
<td>-1%</td>
<td>4,134</td>
<td>2,049</td>
<td>-50%</td>
<td>10,350</td>
<td>9,700</td>
<td>-6.28%</td>
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Core Activity Information from Libraries NI Database (as of 04/10/12)
2012: (April – August)

No. sessions & No. participants (children and/or adults) by Activity Type

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<thead>
<tr>
<th>Location</th>
<th>Class visits</th>
<th>Got IT</th>
<th>Reading groups</th>
<th>Rhythm &amp; Rhyme</th>
<th>Storytime</th>
<th>Total</th>
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<tr>
<td></td>
<td>No. children</td>
<td>No. adults</td>
<td>No. children/No. adults</td>
<td>No. children + No. adults</td>
<td>No. children</td>
<td>Total (All)</td>
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<td>Carnlough</td>
<td>3</td>
<td>21</td>
<td>2</td>
<td>2</td>
<td>4</td>
<td>3</td>
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<tr>
<td>Draperstown</td>
<td>5</td>
<td>148</td>
<td>4</td>
<td>26</td>
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<td>Fintona</td>
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<td>52</td>
<td>2</td>
<td>2</td>
<td>7</td>
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<td>Kells &amp; Connor</td>
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<td>5</td>
<td>13</td>
<td>11</td>
<td>119</td>
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<td>3</td>
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</tr>
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<td>Richhill</td>
<td>1</td>
<td>28</td>
<td>2</td>
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<td>16</td>
</tr>
<tr>
<td>Total</td>
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<td>1087</td>
<td>16</td>
<td>16</td>
<td>28</td>
<td>161</td>
</tr>
</tbody>
</table>

N = No. sessions
Sum = No. children/adults/participants