

VOLUNTEER OPPORTUNITY – SUPPORTING PROMOTION OF LIBRARIES

MARCH 2017

Role	Library Advocate
Purpose	To support Libraries NI in promoting the library and encourage library usage
Location	Based in a library – location to be agreed with the volunteer
Supervision	Branch Library Manager/Mobile Manager
Volunteer Activities	Following training and under direction of a manager <ul style="list-style-type: none">• help to promote the library service in the community. This might include delivering posters/leaflets in local areas• use local knowledge to assist the manager to link to local groups, schools, and other organisations• to support in the promotion of the library as a local community resource. This might include assisting library staff at outreach events to hand out information and talk to members of the public
Skills and personal qualities	<ul style="list-style-type: none">• Ability to work well as part of a team• Good communication skills• Local knowledge• Excellent timekeeping• Access NI/CRB and other checks as appropriate
Commitment	Libraries NI require volunteers who can commit to a minimum of one hour and a maximum of six hours per month for a period of not less than three months and not more than 12 months. Initial training will be delivered and it is anticipated this will be in the form of two to three hours induction.