

Quarterly Report on the Screening of Policies in Accordance with Section 75 of the Northern Ireland Act 1998

Apr - Jun 2024

Policy	New / Revised Policy	Policy Aim	Brief Description	Screening Outcome
Collections Development Policy	New	To provide a framework for how the resources held by Libraries NI are selected, curated, developed, preserved and managed to meet the needs of communities and individuals in Northern Ireland. The Collections Development Policy applies to all resources including electronic and physical formats.	The policy ensures facilities are available for the borrowing of, or reference to, library materials sufficient in number, range and quality to meet the general requirements of adults and children encouraging both adults and children to make full use of the library service.	Screened out for Equality Impact Assessment without mitigation
Media Handling Policy	Revised	To ensure a consistent approach to working with the media to achieve the objectives of Libraries NI.	The policy states Libraries NI's intention to proactively promote services and an understanding of its works through the media. It establishes a code of conduct for staff and Board member interaction with the media.	Screened out for EQIA without mitigation
Customer Feedback Policy	Revised	The policy aims to improve how we do business by ensuring a consistent approach to the management of customer feedback.	Underlining the value Libraries NI places on customer feedback this policy establishes a framework of measures to ensure that all feedback is collected, responded	Screened out for Equality Impact Assessment without mitigation

Policy	New / Revised Policy	Policy Aim	Brief Description	Screening Outcome
			to, managed and used to enhance the customer experience.	
Engagement of Agency Workers	Revised	To provide a framework for the engagement of agency workers that ensures equality of treatment and appropriate flexibility to support the effective delivery of library services.	The policy explains the legislative and contractual context for the employment of agency workers by Libraries NI	Screened out for EQIA without mitigation
Data Protection Policy	Revised	To ensure that the personal information Libraries NI processes is dealt with appropriately and in compliance with the UK GDPR and Data Protection Act (2018).	Details how Libraries NI will implement its commitment to protect the personal information it processes and holds for business purposes.	Screened out for EQIA without mitigation

The screening documentation can be viewed in the **Equality** section of our website: [Quarterly Screening Outcome Report Apr-Jun 2024](#)

The policies can be viewed in the **Policies and Procedures** section of our website: [Policies and Procedures](#)

If you require further information please contact:

Heather Gardiner

Data Protection Officer

Libraries NI

Ballymena Regional Administration Office

25-31 Demesne Avenue

Ballymena, BT43 7BG

t: 028 2566 4135 | v: 6102 4135

e: Heather.Gardiner@librariesni.org.uk **w:** www.librariesni.org.uk