



Library
Computers
Conditions of
Use Policy

Date: January 2021

Policy Information	
Policy Title	Library Computers – Conditions of Use
Policy Number:	POL 019
Version	3.0
Policy Sponsor	Chief Executive
Policy Owner	Director of Business Support
Committee and date recommended for approval	Business Support Committee 21 January 2021
Date approved by the Board	11 February 2021
Equality Screening Status	Reviewed 12 November 2021
Rural Needs Impact Assessment Status	Rural needs impact assessed 12 January 2021
Date Set For Review	January 2024
Related Policies	Safeguarding Policy General Data Protection Regulation Policy

Library Computers – Conditions of Use Policy

1. Purpose of Policy

- 1.1 The policy provides guidance for staff and customers, both adults and children, on the conditions of use of Public Access Terminals and Wi-Fi in Libraries NI libraries.

2. Policy Statement

- 2.1 Members are encouraged to use computers and access Wi-Fi free of charge in libraries for learning, information, social and other purposes. They must not be used for illegal or inappropriate purposes, as described in the conditions of use agreed to by each customer. Libraries NI will automatically keep a log of the use of computers and Wi-Fi and reserve the right to view this log.
- 2.2 Customers who do not wish to become members can also use the services with appropriate identification and for a small charge.

3. Authority

- 3.1 This policy is owned by the Director of Business Support

4. Procedures

- Library Computers Conditions of Use
- Library Computers Conditions of Use – Staff Guidance

5. Related Policies

- Safeguarding Policy
- General Data Protection Regulation Policy