

Quarterly Report on the Screening of Policies in Accordance with Section 75 of the Northern Ireland Act 1998

Jan - Mar 2023

Policy	New / Revised Policy	Policy Aim	Brief Description	Screening Outcome
Records Management Policy	Revised	To ensure that corporate records are managed appropriately and in compliance with legislation and regulation.	The policy establishes a framework for the management of records, in all formats and media, created or received in the conduct of business.	Screened out for EQIA without mitigation
Stock Policy	Revised	To ensure that stock will support Libraries NI in promoting literacy, lifelong learning, a love of reading, creativity and a better understanding of a shared community.	The policy outlines how library stock in all formats will be provided to meet the needs of the community.	Screened out without mitigation
Bullying & Harassment Policy	New	To promote a respectful and harmonious working environment in which no employee feels bullied, threatened or intimidated.	Libraries NI recognises that its' staff are its most valuable asset and as such have a right to be treated with dignity and respect. Libraries NI is committed to providing a safe and harmonious working environment for its staff.	Screened out without mitigation

The screening documentation can be viewed in the *Equality* section of our website: <u>Quarterly Screening Outcome Report Jan-Mar 2023</u>

The policies can be viewed in the Policies and Procedures section of our website: Policies and Procedures

If you require further information please contact:

Heather Gardiner Data Protection Officer Libraries NI Ballymena Regional Administration Office 25-31 Demesne Avenue Ballymena, BT43 7BG t: 028 2566 4135 |v: 6102 4135 |e: Heather.Gardiner@librariesni.org.uk |w: www.librariesni.org.uk