



**Screening Template for**

***Application Security Policy 2021 (New)***

**Date:** *14 January 2021*

## LNI Policy Screening Template

### Part 1. Policy Scoping

Information about the policy

<b>Name of the policy</b> Application Security Policy
<b>Is this an existing, revised or a new policy?</b> New
<b>What is it trying to achieve? (intended aims/outcomes)</b> <p>To provide the minimum-security standard applicable to applications used in Libraries NI. All such application software is considered to be at high-risk, but some particularly high-risk systems will need to take additional security steps beyond those prescribed in this document.</p> <p>This Application Security Policy applies to all information systems and information system components of the IT environment. Specifically, it includes:</p> <ul style="list-style-type: none"><li>• Servers and other devices that provide centralised computing capabilities</li><li>• SAN, NAS and other devices that provide centralised storage capabilities</li><li>• Desktops, laptops and other devices that provide distributed computing capabilities</li><li>• Routers, switches and other devices that provide network capabilities</li><li>• Firewalls, IDP sensors and other devices that provide dedicated security capabilities</li></ul>
<b>Are there any Section 75 categories which might be expected to benefit from the intended policy?</b> <b>If so, explain how.</b> None
<b>Who initiated or wrote the policy?</b> Libraries NI IT Security Manager
<b>Who owns and who implements the policy?</b> Head of ICU/ICT

## Implementation Factors

Are there any factors which could contribute to/detract from the intended aim/outcome of the policy/decision?

**No** factors identified

Financial

Legislative

Other, please specify \_\_\_\_\_

Main stakeholders affected

Who are the internal and external stakeholders (actual or potential) that the policy will impact upon?

**staff**

**Service users**

**Other public sector organisations**

**Voluntary/community/trade unions**

**Other, please specify\_ Board Members, Departments etc**

**Other policies with a bearing on this policy**

- **What are they? – The suite of IT Security Policies**
- **Who owns them? – Head of ICU/ICT**

## Available evidence

What evidence/information (both qualitative and quantitative) have you gathered to inform this policy? Specify details for each of the section 75 categories

<b>Section 75 category</b>	<b>Details of evidence/information</b>
<b>Religious belief</b>	No evidence
<b>Political opinion</b>	No evidence
<b>Racial group</b>	No evidence
<b>Age</b>	No evidence
<b>Marital status</b>	No evidence
<b>Sexual orientation</b>	No evidence
<b>Men women generally</b>	No evidence
<b>Disability</b>	No evidence
<b>Dependants</b>	No evidence

## Needs, experiences and priorities

Taking into account the information referred to above, what are the different needs, experiences and priorities of each of the following categories, in relation to the particular policy/decision? Specify for each of the section 75 categories.

<b>Section 75 category</b>	<b>Details of needs/experiences/priorities</b>
<b>Religious belief</b>	None
<b>Political opinion</b>	None
<b>Racial group</b>	None
<b>Age</b>	None
<b>Marital status</b>	None
<b>Sexual orientation</b>	None
<b>Men women generally</b>	None
<b>Disability</b>	None
<b>Dependants</b>	None

## Part 2. Screening questions

<b>1 What is the likely impact on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories?</b>		
<b>Section 75 category</b>	<b>Details of policy impact</b>	<b>Level of impact? Minor/major/none</b>
<b>Religious belief</b>	None	
<b>Political opinion</b>	None	
<b>Racial group</b>	None	
<b>Age</b>	None	
<b>Marital status</b>	None	
<b>Sexual orientation</b>	None	
<b>Men women generally</b>	None	
<b>Disability</b>	None	
<b>Dependants</b>	None	

**2 Are there opportunities to better promote equality of opportunity for people within the Section 75 equality categories?**

<b>Section 75 category</b>	<b>If yes, provide details</b>	<b>If no, provide reasons</b>
Religious belief		Internal Technical Policy
Political opinion		Internal Technical Policy
Racial group		Internal Technical Policy
Age		Internal Technical Policy
Marital status		Internal Technical Policy
Sexual orientation		Internal Technical Policy
Men women generally		Internal Technical Policy
Disability		Internal Technical Policy
Dependants		Internal Technical Policy

**3 To what extent is the policy likely to impact on good relations between people of different religious belief, political opinion or racial group?  
Minor/major/none**

<b>Section 75 category</b>	<b>Details of policy impact</b>	<b>Level of impact Minor/major/none</b>
Religious belief		None
Political opinion		None
Racial group		None

**4 Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?**

<b>Section 75 category</b>	<b>If yes, provide details</b>	<b>If no, provide reasons</b>
Religious belief		Internal technical policy
Political opinion		Internal technical policy
Racial group		Internal technical policy

## **Additional considerations**

### **Multiple identity**

Provide details of data on the impact of the policy on people with multiple identities. Specify relevant section 75 categories concerned.

Currently no data on people with multiple identities.

### **Part 3. Screening decision**

If the decision is not to conduct an equality impact assessment, please provide details of the reason.

The decision is not to conduct an equality impact assessment as this is an internal technical policy

If the decision is not to conduct an equality impact assessment consider if the policy should be mitigated or an alternative policy be introduced.

Not applicable

If the decision is to subject the policy to an equality impact assessment. Please provide details of the reason.

Not applicable



### Mitigation

Can the policy/decision be amended or changed or an alternative policy introduced to better promote equality of opportunity and/or good relations?

If so, give the **reasons** to support your decision, together with the proposed changes/amendments or alternative policy.

Not applicable

### Timetabling and prioritising

If the policy has been 'screened in' for equality impact assessment, then please answer the following questions to determine its priority for timetabling the equality impact assessment.

On a scale of 1-3, with 1 being the lowest priority and 3 being the highest, assess the policy in terms of its priority for equality impact assessment.

Priority criterion	Rating (1-3)
Effect on equality of opportunity and good relations	
Social need	
Effect on people's daily lives	
Relevance to a public authority's functions	

Note: The Total Rating Score should be used to prioritise the policy in rank order with other policies screening in for equality impact assessment. This list of priorities will assist in timetabling. Details of the Equality Impact Assessment Timetable should be included in the quarterly Screening Report.


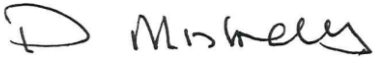
Is the policy affected by timetables established by other relevant public authorities?

If yes, please provide details:

#### Part 4. Monitoring

The new library management system will facilitate greater analysis of the impact of Section 75.

#### Part 5. Approval and authorisation

Screened by:	Position/Job Title:	Date:
	Head of ICU/ICT	14/01/21
Approved by:		
	Director of Business Support	2/02/2021

Note: A copy of the Screening template, for each policy screened should be 'signed off' and approved by a senior manager responsible for the policy, made easily accessible on the website as soon as possible following completion and made available on request.