

A Gifts and Hospitality Register is required to be completed by each member of the Senior Management Team per quarter and they are asked to provide details of the following information:

- Date of Offer for: Event / Gift / Hospitality
- Offered by
- Description of Offer
- Reason for Offer
- Details of Contracts with Libraries NI - current or potential
- Value of offer - estimate or actual
- Action Taken - Accepted / Declined / Returned

The Senior Management Team submit their responses by email and evidence of their submissions and the Chief Executive/Chairperson's review will be retained.

2024/25	(1 April – 30 June 2024)	Quarter 1
Offered to:		Response:
Chief Executive, Jim O'Hagan		See Attached
Director of Business Support, Desi Miskelly		Nil Return
Director of Library Services, Adrienne Adair		See Attached

2024/25	(1 July – 30 September 2024)	Quarter 2
Offered to:		Response:
Chief Executive, Jim O'Hagan		See Attached
Director of Business Support, Desi Miskelly		Nil Return
Director of Library Services, Adrienne Adair		Nil Return

2024/25	(1 October – 31 December 2024)	Quarter 3
Offered to:		Response:
Chief Executive, Jim O'Hagan		See Attached
Director of Business Support, Desi Miskelly		Nil Return
Director of Library Services, Adrienne Adair		Nil Return


2024/25	(1 January – 31 March 2025)	Quarter 4
Offered to:		Response:
Chief Executive, Jim O'Hagan		See Attached
Director of Business Support, Desi Miskelly		Nil Return
Director of Library Services, Adrienne Adair		Nil Return

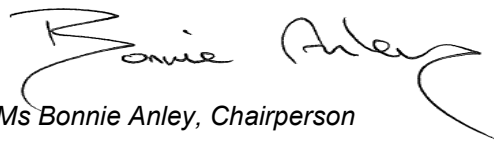
REGISTER OF GIFTS / HOSPITALITY / AWARDS ETC

Title: Jim O'Hagan, Chief Executive	Business Unit: Chief Executive's Unit	Year: 2024/25 Quarter: 1 (1 April – 30 June 2024)
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Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
18/04/24	Jim O'Hagan	-	Historic Environment Record of Northern Ireland (HERoNI) and the Public Record Office of Northern Ireland (PRONI)	Co-location of archival collections	24 April 2024 Public Record Office of Northern Ireland, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP A
01/05/24	Jim O'Hagan	-	Libraries Connected (LC)	Dinner (working meeting)	1 May 2024 Belfast	Related to role / representing Libraries NI	-	Value not known	Accepted	AP
02/05/24	Jim O'Hagan	-	BBC NI	Informal reception to mark the conclusion of BBC Comes to Town 2024, Downpatrick	23 May 2024 Down Arts Centre Downpatrick	Related to role / representing Libraries NI	-	Value not known	Accepted	AP B
03/05/24	Jim O'Hagan	-	Headway	Launch of Art Exhibition	15 May 2024 Lisburn City Library	Related to role / representing Libraries NI	-	Value not known	Accepted	AP C

Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
03/05/24	Jim O'Hagan	-	Queen's University	'Many Memories, Many Voices' Symposium and Exhibition	14 June 2024 Belfast Central Library	Related to role / representing Libraries NI	-	Value not known	Accepted	AP D
14/05/24	Jim O'Hagan	-	Ulster Orchestra	Crescendo Project Concert and reception	13 June 2024 Ulster Hall, Belfast	Related to role / representing Libraries NI	-	Value not known	Accepted	AP E
20/06/24	Jim O'Hagan	-	Belfast City Council	Belfast Stories Network Event	2 July 2024 Royal Avenue, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP F


Signed:  <i>by email</i> Date: 28 June 2023 Dr Jim O'Hagan, Chief Executive

Signed:  <i>by email</i> Date: 28 June 2023 Ms Bonnie Anley, Chairperson

REGISTER OF GIFTS / HOSPITALITY / AWARDS ETC

Name: Adrienne Adair, Director of Library Services	Business Unit: Library Services	Year: 2024/25 Quarter: 1 (1 April – 30 June 2024)
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Date of Offer for: Event Gift Hospitality	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Reason for Offer	Details of Contracts with Libraries NI current or potential	Value of offer Estimate or actual £	Action Taken i.e. Accepted Declined Returned	Entered by	Entered Date	File Ref:
1/5/2024	Adrienne Adair	-	Libraries Connected (LC)	Dinner	Working Meeting	Libraries NI are part of LC, public libraries organisation	£25	Accepted	Diane	2/5/2024	

Signed:  <i>Adrienne Adair, Director of Library Services</i>	Date: 9 July 2024
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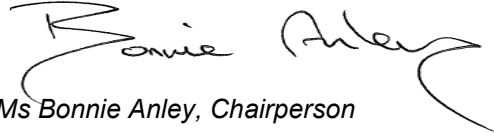
Noted by:  <i>Jim O'Hagan, Chief Executive</i>	Date: 10 July 2024
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REGISTER OF GIFTS / HOSPITALITY / AWARDS ETC

Title: Jim O'Hagan, Chief Executive	Business Unit: Chief Executive's Unit	Year: 2024/25 Quarter: 2 (1 July – 30 September 2024)
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Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
28/06/24	Jim O'Hagan	-	Prison Arts Foundation	Launch of 'How Great Thou Art', art exhibition	6 July 2024 Bangor Carnegie Library.	Related to role / representing Libraries NI	-	Value not known	Declined	AP A
16/07/24	Jim O'Hagan	-	BBC NI	'The Living Air, a concert of music and readings to mark the BBC's 100 th birthday in Northern Ireland'	13 September St Anne's Cathedral, Belfast	Related to role / representing Libraries NI	-	Value not known	Accepted	AP B
12/08/24	Jim O'Hagan	-	Ulster Orchestra	Special Pre-Proms Open Rehearsal	16 August Townsend Street, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP C
30/08/24	Jim O'Hagan	-	Action Mental Health	"I Am Someone" campaign launch	9 October Long Gallery, Stormont	Related to role / representing Libraries NI	-	Value not known	Accepted	AP D
09/09/24	Jim O'Hagan	-	Prison Arts Foundation	Annual General Meeting 2024	2 October NIACRO, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP E
20/09/24	Jim O'Hagan	-	BBC NI	Informal reception to mark the conclusion of BBC Comes to Town 2024, Coleraine	10 October Town Hall, Coleraine	Related to role / representing Libraries NI	-	Value not known	Accepted	AP F

Signed:	<i>by email</i>	Date:
		1 October 2024
<i>Dr Jim O'Hagan, Chief Executive</i>		


Signed:	<i>by email</i>	Date:
		9 October 2024
<i>Ms Bonnie Anley, Chairperson</i>		

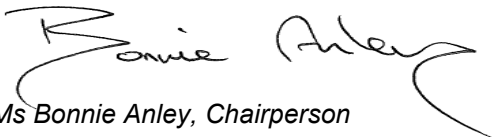
REGISTER OF GIFTS / HOSPITALITY / AWARDS ETC

Title: Jim O'Hagan, Chief Executive	Business Unit: Chief Executive's Unit	Year: 2024/25 Quarter: 3 (1 October – 31 December 2024)
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Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
14/09/24	Jim O'Hagan	-	Queen's University Belfast	Talk by David Price 'Heritage-Led Regeneration with Great Place North Belfast'	29 November Centre for Public History, Queen's University Belfast	Related to role / representing Libraries NI	-	Value not known	Accepted	AP -
03/10/24	Jim O'Hagan	-	The Dr. Éamon Phoenix Foundation	Launch of the Official Website & Archives	12 November PRONI, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP A
24/10/24	Jim O'Hagan	-	The Secretary of State for the Department for Science, Innovation and Technology	A roundtable to discuss issues around digital inclusion	14 November Ebbw Vale, NP23 6BE	Related to role / representing Libraries NI	-	Value not known	Accepted	AP B
28/10/24	Jim O'Hagan	-	BBC Comes to Town 2024	Informal Reception to mark the conclusion of events in Omagh	7 November Omagh Library	Related to role / representing Libraries NI	-	Value not known	Accepted	AP C
04/11/24	Jim O'Hagan	-	Ulster University and Ulster Orchestra	Christmas Concert Celebration	10 December Ulster University, Belfast campus	Related to role / representing Libraries NI	-	Value not known	Declined	AP D

Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
05/11/24	Jim O'Hagan	-	Chief Executive's Forum (CEF)	Annual Lunch and AGM	6 December Translink's Grand Central Station, Belfast	Related to role / representing Libraries NI	-	Value not known	Declined	AP E
11/11/24	Jim O'Hagan	-	BBC NI	Informal Reception to mark 100 years of BBC services in Northern Ireland	19 November Stormont	Related to role / representing Libraries NI	-	Value not known	Declined	AP F
09/12/24	Jim O'Hagan	-	Chinese Consulate General in Belfast	Reception to celebrate the Chinese Spring Festival (Chinese Lunar New Year)	22 January Malone Road, Belfast	Related to role / representing Libraries NI	-	Value not known	Accepted	AP G


Signed:  <i>by email</i> Date: 31 December 2024 Dr Jim O'Hagan, Chief Executive

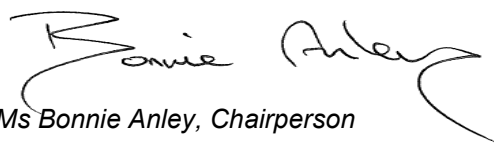
Signed:  <i>by email</i> Date: 3 January 2025 Ms Bonnie Anley, Chairperson

REGISTER OF GIFTS / HOSPITALITY / AWARDS ETC

Title: Jim O'Hagan, Chief Executive	Business Unit: Chief Executive's Unit	Year: 2024/25 Quarter: 4 (1 January – 31 March 2025)
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Date of Offer	Offered to	Ultimate recipient (if different)	Offered by	Description of Offer	Date and Location of Offer	Reason for Offer	Details of Contracts - current or potential	Est. / actual value of offer £	Action Taken i.e. Accepted / Refused / Returned	Entered by / Ref
13/01/25	Jim O'Hagan	-	Chinese Consulate General in Belfast	Gift of Tea	-	Related to role / representing Libraries NI	-	Value not known	Accepted (Tea kept in library and will be offered at meetings)	AP -
29/01/25	Jim O'Hagan	-	Chief Executive's Forum (CEF)	Briefing: The Post Office Inquiry – Insights On Governance And Culture From The Public Inquiry	25 February 2025 Belfast Met College, Springvale Campus	Related to role / representing Libraries NI	-	No Value	Accepted	AP A
06/02/25	Jim O'Hagan	-	BBC	Partner Symposium 2025	24 March 2025 BBC's Radio Theatre, London	Related to role / representing Libraries NI	-	Value not known	Declined	AP B
05/03/25	Jim O'Hagan	-	National Museums NI	Launch of Corporate Strategy	9 April 2025 Ulster Museum	Related to role / representing Libraries NI	-	Value not known	Accepted	AP C

Signed:  <i>by email</i>	Date: 7 April 2025
Dr Jim O'Hagan, Chief Executive	

Signed:  <i>by email</i>	Date: 7 May 2025
Ms Bonnie Anley, Chairperson	

With remote working in place, registers published with e-signatures are acceptable with evidence retained of email submissions from the Chief Executive and the Chairperson's review.